

# TRJAN ACCOUNTING

## Form 3. Business Income & Expenses

Page 1.

Business Name.....		Primary Production Yes/No	
ABN.....		GST Registered Yes/No	
Business Activity.....			
Place of Business .....		Post Code .....	
Commenced Business during the year Yes/No		Ceased Business during the year Yes/No	
INCOME	Sales – Cash and Credit	\$ _____	
	Stock used personally	\$ _____	
	<b>GROSS SALES</b>		<b>\$ _____</b>
<b>COST OF SALES</b>	Opening Stock	\$ _____	
	Purchases	\$ _____	
	Less Closing Stock	\$ ( _____ )	
	<b>COST OF GOODS SOLD</b>		<b>\$ _____</b>
<b>OTHER BUSINESS INCOME</b>			
	.....	\$ _____	
	.....	\$ _____	\$ _____

**EXPENSES**

Accounting	\$ _____	
Advertising	\$ _____	
Bad Debts	\$ _____	
Bank Fees	\$ _____	
Bookkeeping Fees	\$ _____	
Borrowing Expenses	\$ _____	
Business Name Registration	\$ _____	
Cleaning	\$ _____	
Commission	\$ _____	
Depreciation	\$ _____	
Donations	\$ _____	
Electricity/Gas	\$ _____	
External Labour	\$ _____	

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## Form 3. Business Income & Expenses Page 2.

Freight		\$	_____	
Fuel and Oil – Equipment		\$	_____	
Hire Plant and Equipment		\$	_____	
Home Office		\$	_____	
Insurance	Business	\$	_____	
	Public Liability	\$	_____	
	Income Protection	\$	_____	
Interest		\$	_____	
Internet		\$	_____	
Lease		\$	_____	
Legal Fees		\$	_____	
Materials		\$	_____	
Motor Vehicle	Fuel and Oil	\$	_____	
	Reg& Ins	\$	_____	
	Rep & Main	\$	_____	
Permits Licences and Fees		\$	_____	
Postage		\$	_____	
Printing and Stationery		\$	_____	
Protective Clothing		\$	_____	
Rates		\$	_____	
Rent		\$	_____	
Repairs & Maintenance		\$	_____	
Replacement Tools		\$	_____	
Royalties		\$	_____	
Subcontractors		\$	_____	
Subscriptions		\$	_____	
Sun Protections		\$	_____	
Sundry		\$	_____	
Superannuation		\$	_____	
Telephone		\$	_____	
Tolls and Parking		\$	_____	
Travel and Accommodation		\$	_____	
Wages		\$	_____	\$ _____